

The 2026 Unionville Ratepayers' Association Constitution

Introduction:

The Unionville Ratepayers' Association was incorporated as a non-profit organization by Letters Patent issued by the Lieutenant Governor of Ontario on July 3rd, 1974. Effective November 7, 2016, the corporation will operate under the name Unionville Residents' Association.

Article I. Name:

The name of this Association shall be the Unionville Ratepayers' Association but will operate under the name of Unionville Residents' Association (URA).

Article II. Purpose:

The purpose of this Association shall be to further and protect the best interests of the community encompassed by the Association boundaries.

Article III. Membership

1. Membership to this association shall be on a household basis, with one household constituting one Membership. There shall be voting members and non-voting members which are defined as follows:
 - a. Voting members: open to households that:
 - i. Are within the boundaries of Hwy 407 on the south, Warden Avenue on the west, 16th Avenue on the north, and McCowan Road on the east, and,
 - ii. Have membership fees paid in full.
 - b. Non-voting members: open to households who register and pay the membership by completing the URA Membership Form but are outside the above boundaries.

Article IV. Board of Directors

1. The Board of Directors shall be elected from and by the voting Membership at the Annual General Meeting each year. The Chair of the Annual General Meeting shall appoint a "Chief of Election" to supervise the election process. The term of office shall be one year. A director must be a paid-up voting member of the URA prior to being elected.
2. Within thirty (30) days of their election, the Board of Directors shall meet to elect the four (4) Table Officers (President, Vice-President, Secretary, and Treasurer) for the following year.

3. In the event that a vacancy arises in one of the Board of Directors positions, for any reason, an interim replacement shall be appointed by the Board of Directors from the Membership. Should the vacancy be one of the Table Officers, the Board may appoint an interim officer within the Board of Directors.
4. The Board of Directors shall consist of:
 - a. President: oversees the management of and represents the Association.
 - b. Vice-President: assists the President in his/her tasks.
 - c. Secretary: ensures the proper maintenance of all records and documentation of the Association.
 - d. Treasurer: ensures that proper financial records are kept at all times and monitors the financial health of the Association and reports its status to the Membership on a timely basis.
 - e. Immediate Past President (voting).
 - f. An additional two to seven Board members.
5. A minimum of two-thirds of Voting Members present at a Membership Meeting must approve a motion to remove a director. There shall be a minimum of fourteen (14) days' notice to the Membership of such proposed motion.
6. The position of a Director may also be deemed vacant by a majority vote of Directors present at a meeting of Directors where the incumbent of the directorship at issue has not attended three consecutive meetings of Directors and where any Director has given seven (7) days' notice to the incumbent of the directorship at issue of his or her intent to propose a motion to deem the position vacant. This sub-article shall not apply to the immediate Past President.
7. The Board of Directors shall meet at the call of the President. If a Board of Directors meeting is called, the invitation must be sent to ALL members of the Board of Directors a minimum of 48 hours prior to the meeting. A minimum of half of the Board of Directors must be present to achieve quorum. Electronic meetings are permitted.
8. The Board of Directors shall be responsible for the administration of the Association and shall report to the Annual General Meeting on its activities.
9. The Board of Directors and/or appointed committee chairs shall represent the Association in the presentation of briefs and in meetings with: Region of York, City of Markham, Boards of Education, or officials of other groups.
10. The Board of Directors shall set up such committees as it deems necessary for the effective work of the Association. Such committees may be drawn from the Membership.

Article V. Indemnification of Directors

Every Director and Table Officer shall be indemnified and saved harmless, out of the funds of the URA, from and against all costs, charges and expenses whatsoever which the Director or Table Officer sustains or incurs in or about any action, suit or proceeding which is brought, commenced or prosecuted against him or her for or in respect of any act, deed, matter or thing whatsoever made, done or permitted by him or her in or about the execution of the duties of his or her office. The Board will review and approve the purchase of Directors and Officers Liability Insurance to cover these risks as much as is economically possible from our fees.

Article VI. Membership Meetings

1. There shall be an Annual General Meeting each calendar year, to be held no later than the second Monday in December. In addition, special member meetings of the Association may be called by the President or a majority of the Officers. A minimum of 10 percent of Voting Members must be present to achieve quorum.
2. Unless otherwise provided for in this constitution, all business and meetings shall be conducted as per the latest version of Robert's Rules of Order.
3. Meetings may be held remotely/electronically if meeting in-person is not advisable due to pandemic conditions.

Article VII. Finances

1. The membership fees of the Association shall be determined and reviewed by the Board on at least an annual basis.
2. The Treasurer shall deposit any monies belonging to the Association in a Bank or Trust Company account in the name of the Association.
3. The Fiscal Year of the Association shall be September 1st to August 31st.
4. An annual financial report shall be prepared as of August 31st each year and presented by the Treasurer to the Annual General Meeting.
5. Expenses over \$1,000 must be approved by the Membership.

Article VIII. Amendments:

1. Proposed amendments to this constitution shall be presented, in writing, to the Membership at least seven (7) days prior to general or special membership meetings and shall be voted on at the Annual General Meeting.
2. Amendments to the constitution shall be passed by a two-third vote of the Membership present at the Annual General Meeting.

Article IX. Code of Conduct:

Board members shall follow the established code of conduct and financial processes provided to each board member upon appointment.

Signed in Markham Ontario, December 13, 2025

Signature..... *József Zérczi*

Jóska Zérczi, President URA

Signature..... *Gene Genin*

Gene Genin, Secretary URA

Amendments

The following constitution amendments were approved at the Annual General Meeting held on December 1st, 2025:

1. Currently Article III. 2 stipulates:

“The URA membership list will be closed to new members for a period of 30 days preceding the Annual General Meeting.”

Approved Amendment:

This requirement be removed in its entirety.

2. Currently Article VI. 1 stipulates:

“There shall be an Annual General Meeting each calendar year, to be held no later than November 30th.”

Approved Amendment:

There shall be an Annual General Meeting each calendar year, to be held no later than the second Monday in December.

3. Director’s Code of Conduct:

Approved Amendment:

New Article IX stipulates:

Board members shall follow the established code of conduct and financial processes provided to each board member upon appointment.

The following constitution amendments were approved at the Annual General Meeting held on November 6th, 2023:

1. Currently Article IV. 1 stipulates:

The Board of Directors shall be elected from and by the Voting Membership at the Annual General Meeting each year. The Chair of the Annual General Meeting shall appoint a "Chief of Election" to supervise the election process. The term of office shall be one year. A Director must be a Voting Member for a minimum of one year prior to being elected.

Approved Amendment:

The Board of Directors shall be elected from and by the voting Membership at the Annual General Meeting each year. The Chair of the Annual General Meeting shall appoint a “Chief of Election” to supervise the election process. The term of office shall be one year. A director must be a paid-up Voting Member of the URA prior to being elected.